



Background Investigations

Background investigation policies are essential in today’s business environment. Thorough background investigations attract higher quality applicants, discourage applicants with something to hide, provide better information for hiring decisions, reduce liability, and provide a safer work environment. Background investigations should be tailored to the position and should begin with a basic investigation aimed at confirming the information provided by the applicant and uncovering information that might adversely affect the hiring decision. Protus3 conducts thorough pre-employment background investigations for a variety of clients.

What information is included in a good, general background investigation?

- Verification of Social Security Number and address history
- Verification of past employment and employment references
- Interviews of listed personal references
- National Sex Offender Registry check
- Criminal record search in all locations of residence for the past ten years

Additional searches should be conducted based on the position or type of job.

- Verification of highest point of education
- Driving record
- Credit report
- Federal records search (criminal, civil, bankruptcy, and appellate)

Price Per Search

SSN verification and address search plus criminal indicators	\$35.00
SSN verification and address search	\$12.00
Verification of past employment (per employment)	\$20.00 plus any fees
Interviews of listed personal references (per reference)	\$15.00
National Sex Offender Registry check	\$5.00
Criminal record search (online, varies by jurisdiction, does not include Delaware)	\$20.00 plus any fees
Criminal record search (via mail, varies by jurisdiction, does not include Delaware)	\$25.00 plus any fees
Verification of highest point of education	\$17.00 plus any fees
Credit report (no score)	\$57.50
Federal records search (criminal, civil, bankruptcy, and appellate)	\$20.00
Driving record (online or electronic)	\$14.00 plus state fee
Driving record (via mail)	\$27.00 plus state fee
Internet and social media search (standard search)	\$125.00

The process begins with the employment application, resume, and signed release form. An initial report is typically provided within three business days, depending on the information requested.